

## Ontario Association of Architects

Meeting #281 Open

MINUTES

May 10, 2022

The two hundred and eighty first meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Tuesday May 10, 2022 at Hotel X, Coronation Park Room, Toronto.

<b>Present:</b>	Susan Spiegel	President
	Settimo Vilardi	Senior Vice President and Treasurer
	Paul Hastings	Vice President Regulatory
	Christina Karney	Vice President Strategic
	Jennifer King	Vice President Communications
	Natasha Krickhan	Vice President Education
	Deo Paquette	Vice President Practice
	Farida Abu-Bakare	Councillor ( <i>part attendance</i> )
	J. William Birdsell	Councillor
	Yan Ming (Pearl) Chan	Councillor
	Kimberly Fawcett-Smith	Lieutenant Governor in Council Appointee
	Michelle Longlade	Lieutenant Governor in Council Appointee
	Lara McKendrick	Councillor
	Elaine Mintz	Lieutenant Governor in Council Appointee
	Clayton Payer	Councillor
	Greg Redden	Councillor
	Kristiana Schuhmann	Councillor
	Gaganjot Singh	Lieutenant Governor in Council Appointee
	Andrew Thomson	Councillor
	William (Ted) Wilson	Councillor
	Marek Zawadzki	Councillor
	Kristi Doyle	Executive Director
	Christie Mills	Registrar
	Tina Carfa	Executive Assistant, Executive Services
	Erik Missio	Manager, Communications ( <i>part attendance</i> )

**Regrets:** None

**Guests:** None

The President noted a land acknowledgement video titled *Indigenous Canada: A Story to Tell* <https://www.youtube.com/watch?app=desktop&v=OzpKdPEBLfQ> would be shared with Council as an acknowledgement and recognition of the indigenous land and its people.

### DECLARATION RE CONFLICT OF INTEREST

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

### AGENDA APPROVAL

9404. The President reported that there were no new items to be added to the agenda:

**It was moved by Zawadzki and seconded by Mintz that the agenda for the May 10, 2022 open meeting be approved as circulated.**

-- CARRIED

## **APPROVAL OF MINUTES**

9405. *Reference Material Reviewed:* Draft minutes of the March 3, 2022 Open Council meeting.

The draft minutes of the March 3, 2022 Open Council meeting were reviewed.

It was suggested by a member of Council that on page 4, paragraph 1 on the last line that 'important' be replaced with 'importance'. All agreed.

**It was moved by King and seconded by Longlade that the minutes of the March 3, 2022 Open Council meeting be approved as amended.**

-- CARRIED

9406. *Reference Material Reviewed:* Draft minutes of the April 11, 2022 Special meeting of Council.

The draft minutes of the April 11, 2022 Special Meeting of Council were reviewed.

**It was moved by McKendrick and seconded by Redden that the minutes of the April 11, 2022 Special Meeting of Council be approved as circulated.**

-- CARRIED

## **BUSINESS ARISING FROM THE MINUTES**

9407. There was no business arising from the minutes.

## **ITEMS FOR REVIEW AND APPROVAL**

9408. Appointments to the OAA Technology Program Integration Committee (*oral*)

The Vice President Communications reported.

**It was moved by King and seconded by Schuhmann that that Council approve the appointment of the following members to the OAA Technology Program Integration Committee:**

**Jean Audette, Lic.Tech. OAA**  
**Mike Ladyk, Architect**  
**Dana Seguin, Lic.Tech. OAA**

**Jeffrey Laberge, Architect**  
**Rick Mateljan, Lic.Tech. OAA**

-- CARRIED

It was noted that the President and Vice President Communications would also serve on the committee. The Vice President Communications will serve as the Chair.

9409. Appointment to Ontario's Design of Public Spaces (DOPS) Standards Development Committee (*oral*)

The Vice President Strategic reported.

**It was moved by Karney and seconded by Vilardi that Council approve the appointment of architect, Susan Ruptash to Ontario's Design of Public Spaces (DOPS) Standards Development Committee.**

-- CARRIED

9410. *Reference Material Reviewed:* Memorandum from Vice President Education, Natasha Krickhan dated May 4, 2022 re. OAA Submission to CACB National Conference 2022 attached supporting documentation. **(APPENDIX 'A')**

The Vice President Education reported on the draft submission which was being presented to Council for approval. It was noted that the Committee has also recommended that co-op education be incorporated into the curriculum requirements for the Schools of Architecture.

**It was moved by Krickhan and seconded by Birdsell that Council approves both the issue identification form and companion paper to be submitted to the CACB's 2022 National Conference open call for Issue Papers.**

-- CARRIED

9411. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated April 27, 2022 re. Results of the OAA's Second Annual Demographics Survey and attached supporting documentation. **(APPENDIX 'B')**

Doyle reported that the results of the 2021 and 2022 surveys are included for Council's information. The administration of the 2021 survey differed from this year's as it was a four week, concentrated effort for response. The 2022 survey was incorporated into the fees renewal, which spanned 4 months

It was suggested by Doyle that the results did indicate one particular positive note in that the percentage of individuals that felt included in their work setting had increased. A review of how the results will feed into the Operational Review recommendations with respect to equity diversity and inclusion and a metric as part of the Strategic Plan.

A Council member enquired as to whether there is a way to compare the results side-by-side in future.

Doyle responded that there will be a look at correlation in future as the data accumulates. It may be noted on pages 22 and 23 of the 2022 survey that there has been a cross-tabulation such as feedback based on age.

It was suggested by a member of Council that there be a review of how this survey compares to other professional organizations.

A Council member suggested that the results of the survey be shared nationally with RAIC and ROAC.

It was suggested by a member of Council that a roundtable based on the surveys be held to drill down further into some of the questions.

Doyle suggested that every five to seven years a large scale comprehensive member and practice survey is conducted which included much more depth on a number of fronts. She further recommended that there needs to be a review to consider alternative ways to gather data, adding that the last survey was overly lengthy. The roundtable approach suggested by a Council member could be one way to do that.

A Council member noted that historically, roundtable information does not appear to be appropriately shared on the website and should be posted and made more accessible. Doyle noted that in some cases there is confidentiality issues.

It was suggested by a member of Council that a good facilitator is key to a successful roundtable.

A Council member suggested that the classification of what may be considered discrimination should be expanded to include external and internal factors such as with respect to clients and how the employer/practice handles the occurrence of harassment or discrimination.

Doyle noted that part of the Operational Review recommended that the OAA invest into Equity Diversity and Inclusion. The Strategic Plan is in its first year of implementation and should start with a review of

issues raised to date as well as with other organizations. A member of Council noted that the OAA would need to take actions that are within its mandate, and cited resources that the OAA has on the website for interns and architects regarding harassment.

**It was moved by Paquette and seconded by Hastings that Council receive the OAA's second annual Demographics Survey 2022 – Summary Report; and, the results of the survey be shared with the membership.**

-- CARRIED

9412. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated May 3, 2022 re. RFP for Consultant to consider Licensed Technologist OAA Scope of Practice Proposal and attached background information. **(APPENDIX 'C')**

Doyle reported this report is a result of a response from Council to develop a mechanism to review the scope of practice proposal. Significant feedback and input has been received and considered.

Doyle noted that there is a very specific scope of work to be considered. The RFP notes that the consultant's work will include liaising with individuals designated i.e an architect representative and a Licensed Technologist OAA representative,.

A member of Council enquired as to whether the work will be communicated to the membership.

Doyle responded that the RFP requires the consultant to engage with the membership.

It was noted by Doyle that there are some potential candidates to be considered at this time as recommended through the Institute of Corporate Directors as well as a recommendation from Ontario Association for Applied Architectural Sciences (OAAAS) Executive Director, Garry Neil. There will be an assessment process after the submissions are received, still to be determined.

A Council member enquired as to whether the decisions of the consultants are binding.

A member of Council responded that the consultant's recommendations would be considered by Council and possibly the membership, however not binding.

A Council member enquired as to whether the public interest is the reason to consider the expansion of scope.

A member of Council responded that the request came from OAAAS which was consideration to have more access to work which they believe they are qualified to perform.

Doyle noted that during discussions among the Working Group a consensus was made to reach out to a consultant to assess the scope of practice proposal.

**It was moved by King and seconded by Birdsell that Council approve the RFP for a Consultant to Assess a Proposal to Expand the Scope of Practice of the Licensed Technologist OAA as presented to Council on May 10, 2022, including the proposed budget estimate for the project of \$50,000 to be drawn from the Council Policy Contingency budget.**

-- CARRIED (14 in favour, 4 opposed (Hastings, Krickhan, Mintz, Paquette))

9413. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle and Registrar, Christie Mills dated May 3, 2022 re. OAA Technology Program titles and attached supporting documentation. **(APPENDIX 'D')**

Doyle reported.

**It was moved by King and seconded by Karney that Council approve the Council Policy *Recognizing Status Holders of the OAA Technology Program* as presented to Council at the May 10, 2022 Council meeting.**

-- CARRIED

9414. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Paul Hastings, Deputy Registrar, Claire Hepburn and Registrar, Christie Mills dated May 3, 2022 re. Updates to two policies on Continuing Education Non-Compliance Processes and attached supporting documentation. **(APPENDIX 'E')**

The Vice President Regulatory reported.

A member of Council requested some clarification on the variations compared to the original policy.

The Vice President Regulatory responded that the process for review of non-compliance has been shortened and appropriate measures undertaken.

**It was moved by Hastings and seconded by McKendrick that Council approve the proposed updates to the two Continuing Education Non Compliance policies as presented on May 10, 2022; and, direct the Office of the Registrar to implement the necessary administrative changes in preparation for the end of the current Continuing Education Cycle.**

-- CARRIED (1 opposed)

9415. *Reference Material Reviewed:* Memorandum from Communications Committee dated April 29, 2022 re. Theme for the 2023 OAA Conference. **(APPENDIX 'F')**

The Vice President Communications reported.

Missio noted that Communications felt it was important to be timely and considered that it was the first OAA Conference to be held in Northern Ontario. It was hoped that the theme may be solidified early so as to allow for Conference ideas and initiatives may be undertaken in advance. It was important to integrate members from the North to ensure local ties go beyond the towns.

It was noted by Missio that members of Communications Committee and the Comprehensive Education Committee will be discussing further details upon approval of the theme. Meetings have been scheduled with timelines included.

The Vice President Communications welcomed feedback and input from Council on next year's Conference.

**It was moved by King and seconded by Paquette that Council approve the Communications Committee's recommendation for the theme of the 2023 OAA Conference *Designing for Dignity*.**

-- CARRIED

9416. *Reference Material Reviewed:* Memorandum from Communications Committee dated April 29, 2022 re. Theme for the SHIFT 2023 Challenge. **(APPENDIX 'G')**

The Vice President Communications reported.

It was suggested by a member of Council that the theme be linked with the ongoing work on the Long Term Care (LTC) facilities study.

It was noted by a Council member that the theme ties in to dignity and the built environment.

**It was moved by King and seconded by Karney that Council approve the Communications Committee's recommendation for "human health" as the theme for the SHIFT2023 Challenge.**

-- CARRIED

#### **ITEMS FOR DISCUSSION**

9417. There were no items for discussion.

#### **EXECUTIVE COMMITTEE REPORTS**

9418. *Reference Material Reviewed:* Activities for the months of March-May. **(APPENDIX 'H')**

The report was noted for information.

9419. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated May 3, 2022 re. Update on Activities of the Executive Director and attached background information. **(APPENDIX 'I')**

Doyle noted for Council a reminder to wear masks as a requirement for Conference.

Some clarification was requested from a member of Council as to when it may be appropriate to unmask.

Doyle responded that she would discuss further with the Conference Manager and report back to Council later in the day.

The report was noted for information.

9420. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer Settimo Vilardi dated April 19, 2022 re. Unaudited Financial Statements for the Three Months Ended February 28, 2022 and supporting documentation. **(APPENDIX 'J')**

The Senior Vice President and Treasurer reported.

The report was noted for information.

9421. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer Settimo Vilardi dated May 4, 2022 re. Update from OAA Governance Committee. **(APPENDIX 'K')**

The Senior Vice President and Treasurer reported that the Committee is recommending that Council continue to work with Strategic Planner, Kathy McLaughlin to conduct the governance review as recommended in the operational review, and to also conduct future Governance workshops planned.

It was noted by a Council member that the Committee is considering an HR Consultant to address recommendations from the Operational Review.

The report was noted for information.

9422. *Reference Material Reviewed:* Memorandum from Vice President Strategic, Christina Karney dated April 29, 2022 re. Update on the Activities under the Vice President Strategic Portfolio. **(APPENDIX 'L')**

The Vice President Strategic reported.

The report was noted for information.

9423. *Reference Material Reviewed:* Memorandum from Manager, Policy and Government Relations, Adam Tracey dated April 29, 2022 re. Update on Appeal of Harmonizeed Zoning By-law. **(APPENDIX 'M')**

Doyle reported that the next report to Council will be shared once the final changes to the by-laws are made.

The report was noted for information.

9424. *Reference Material Reviewed:* Memorandum from the Communications Committee dated April 29, 2022 re. Communications Committee Update and attached background information. **(APPENDIX 'N')**

The Vice President Communications reported that the Committee is finalizing its review of the Awards Program.

The report was noted for information.

9425. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Paul Hastings and Registrar, Christie Mills dated May 3, 2022 re. Activities under the Registrar – Feb 15 to Apr 26, 2022 and attached background information. **(APPENDIX 'O')**

The Vice President Regulatory reported that act enforcement is very active for the reporting period.

The report was noted for information.

9426. *Reference Material Reviewed:* Memorandum from Vice President Practice, Deo Paquette dated May 1, 2022 re. Report from Vice President Practice. **(APPENDIX 'P')**

The Vice President Practice reported.

The report was noted for information.

9427. *Reference Material Reviewed:* Memorandum from Vice President Practice, Deo Paquette dated April 29, 2022 re. CSA Standards Access Program: 2021-2022 Overview (Pilot Year). **(APPENDIX 'Q')**

The Vice President Practice reported that the CSA Program was successfully negotiated for a one-year period. It is expected that members will appreciate this resource with upcoming changes to the Building Code.

The report was noted for information.

9428. *Reference Material Reviewed:* Memorandum from the Vice President Education, Natasha Krickhan dated May 3, 2022 re. Report from Vice President Education. **(APPENDIX 'R')**

The Vice President Education reported that 'Doors Open' will be launching at the end of the month after a two year hiatus. The mandatory education component for the current Cycle has shown an increase in compliance.

The report was noted for information.

## **ITEMS FOR INFORMATION**

9429. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills dated May 3, 2022 re. Revisions to the *Fair Acces to Regulated Professions and Compulsory Trades Act* (FARPACTA) and attached background information. **(APPENDIX 'S')**

Mills reported that she is awaiting feedback from the Office of the Fairness Commissioner to comment on whether the current OAA procedures satisfy the amendments to FARPACTA in relation to the prohibition on Canadian experience.

The report was noted for information.

9430. *Reference Material Reviewed:* Regulatory Organizations of Architecture in Canada (ROAC) Regulators Meeting Agenda – April 28, 2022 (**APPENDIX ‘T’**)

The agenda was noted for information.

9431. *Reference Material Reviewed:* Canadian Architectural Certification Board (CACB) Latest Activities dated April 20, 2022. (**APPENDIX ‘U’**)

The report was noted for information.

9432. *Reference Material Reviewed:* Correspondence from Design Industry Advisory Committee (DIAC) to Executive Director, Kristi Doyle dated March 21, 2022 re. DIAC Membership Invoice and attached background information. (**APPENDIX ‘V’**)

The materials were noted for information.

#### **OTHER BUSINESS**

9433. There was no other business.

#### **DATE OF NEXT MEETING**

9434. The next regular meeting of Council is Thursday June 23, 2022 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

#### **ADJOURNMENT**

9435. **It was moved by Hastings and seconded by Mintz that the meeting be adjourned at 12:00 p.m.**

-- CARRIED UNANIMOUSLY

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President

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Date